

**Minutes Registration No**: .... ...

**Meeting Date:16/11/2020**

**Meeting Places: Online Meeting Meeting Hour:18:30 - 19:08**

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| **Group/Unit Name** |  |  | | **Name Surname** | **Signature** |
| **Project Name** |  |  | **Meeting Director** | Alper DEMİR |  |
| **Project Number** |  | **Meeting Reporter** | Meriç LOMLU |  |

  **Name Surname Institution/Unit Affiliation TEL/email Signature**

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| --- | --- | --- | --- | --- | --- |
| 1 | Bedirhan Ziran ELBAN | Software Engineering | Group Member | bzelban@outlook.com |  |
| 2 | Meriç LOMLU | Software Engineering | Group Member | 05346712047  mericlomlu@gmail.com |  |
| 3 | İsmail Sezer BULLALIOĞLU | Software Engineering | Group Member | sezer.bullalioglu@std.izmirekonomi.edu.tr |  |
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If a meeting call document exists, it is added to this document. Form is kept into the project file. Meeting registration no is for filing purposes.



**Agenda Points Meeting Date: 16/11/2020.**



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**Decisions**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Which jobs to be done?** | **Who to do?** | **When to do?** | **Where to do?** |
| **1** | **Preparing the Project Proposal** | **As Group Members** | **Until this Friday** | **At home.** |
| **2** | **As a member, to catch our progress** | **Sezer BULALIOĞLU** | **Until next Meeting** | **At home.** |
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**Distribution**



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